



**FLORIDA ANNUAL CONFERENCE UNITED METHODIST CHURCH
DEPARTMENT FOR MINISTRY PROTECTION**

New Driver Form

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Driver Orientation:

- The driver must initial each line below indicating their understanding and acceptance of each item for each church vehicle they will be operating.

- I am aware that a van or bus, being heavier than an average car, takes longer to stop(____)
- I am aware that a vehicle, when filled with passengers or cargo, takes longer to stop(____)
- I am aware that when backing up a church vehicle, I must be aware of what is behind the vehicle.....(____)
- I have been shown how to use the emergency brake(____)
- I have been shown where the headlight and hazard light switches are and how to operate them(____)
- I have been shown where the turn signal lights are and how to operate them.....(____)
- I have been shown where the seat belts are and how to use them.....(____)
- I have been shown where the spare tire and tools are located and how to change a tire.....(____)
- I will inspect and ensure that the following are operating properly prior to driving any church vehicle
(a) tires, (b) headlights, (c) tail lights, (d) brake lights, (e) turn signals, (f) all mirrors, (g) seatbelts.....(____)

(A Vehicle Inspection Form is available on the Database of the Office of Ministry Protection)

Church Official Confirmation:

- The church official must initial the statement below indicating their approval of the driver's ability.

The above named driver has demonstrated to me their ability to operate all church vehicles safely(____)

Authorization to Obtain Motor Vehicle Records:

I am aware that motor vehicle reports may be obtained as part of the Florida Annual Conference United Methodist Church's evaluation of my request to operate a church vehicle. The reports may be procured by the Florida Annual Conference United Methodist Church or its insurance broker/company representative(s), and may include information obtained from state motor vehicle departments, my driving record or an assessment of my insurability for the insurance program.

By signing below, I hereby provide my authorization for the Florida Annual Conference United Methodist Church or their insurance broker/company representative(s) to procure such information and reports about me from time-to-time as deemed appropriate, to evaluate my insurability or for other permissible purposes.

Signature of Driver

Date

Keep a copy of this form for your records and forward a copy to:

**Fax No: 863-686-7363
or e-mail to: aruiz@flumc.org**

Administered by: Arthur J. Gallagher Risk Management Services, Inc.

aruiz@flumc.org

Additional information and all forms are available on the Florida Conference website (www.flumc.org)

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